

Subject Matter of Motion	<i>A Title capturing the essence of the proposal/change</i>
Audience & Type	<input type="checkbox"/> Board of Directors Action <input type="checkbox"/> Business Proposal to Management <input type="checkbox"/> Bylaws Change <input type="checkbox"/> Advisory Council Work Process
Statement of Issue	<i>One or two sentences about the topic, Be very concise</i>
The motion:	<i>Specific concise action language stating the recommended change. Nothing more.</i>
Discussion	<i>What makes this an appropriate change topic. Be expansive but focused</i>
Material impacts	<i>People, money and time from what source is affected by this change?</i>
Reasons why the Advisory Council should adopt the motion	<i>Simple statements why the change should be approved. Consider bullet points.</i>
Risk if the motion is not approved	<i>Identify the risks (to whom) if the action is defeated.</i>

Respectfully Submitted,
Name, Player Number, District Represented.